



Sheriff Carl R. Bowen

208 E. Live Oak St. • Cuero, Texas 77954
Telephone (361) 275-5734 • Fax No. (361) 275-3096



PATROL DEPUTY POSITION POSTING

Job Title: Patrol Deputy

Reports To: Patrol Sergeant

Pay Scale: Starting at \$21.68/hr. DOQ

Division: Patrol

FLSA Status: Nonexempt

SUMMARY:

This position requires a Peace Officer Certification through TCOLE and requires working knowledge of law enforcement procedures. The individual has daily contact with the public and is responsible for the preparation of offense reports. Responds to delegated duties from patrol Sergeant, Captain, Chief Deputy or Sheriff.

SUPERVISION RECEIVED: Works under the general supervision of the Sergeant.

SUPERVISION EXERCISED: None generally.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Duties include the following:

1. Serve legal papers/arrest warrants.
2. Conducts investigations of suspected violations as assigned. Interviews witnesses, victims, and suspects. Takes statements and confessions. Develops offense reports, arrest reports and supplemental information.
3. Responds to citizens request and complaints regarding possible criminal activity such as disturbances, burglaries, prowlers or suspicious persons.
4. Handle commitments to hospitals and institutions.
5. Performs traffic stops and accident investigations.
6. Informs the community of crime prevention, public safety and public awareness programs. Provides citizens with assistance concerning laws.
7. Performs all other job related duties as assigned or as apparent.
8. Ability to get along with other employees and the public.
9. May be required to wear department issued uniform.

Note: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position.

EDUCATION and/or EXPERIENCE: High school diploma or equivalent is required. The individual should possess a thorough knowledge of law enforcement procedures and practices. A minimum of one (1) year of experience in law enforcement is desirable.

CERTIFICATES, LICENSES, REGISTRATIONS: Other specialized job requirements include a valid Texas Driver's License and a basic Law Enforcement Certification with the Texas Commission on Law Enforcement (TCOLE). Must be able to meet TCOLE and Department requirements for psychological and medical examination.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedures manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of people or organizations.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret graphs.

REASONING ABILITY: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

WORK ENVIRONMENT: While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts, high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; risk of electrical shock; explosives; risk of radiation; and vibration.

This position has been identified with possible risk of exposure of blood-borne pathogens and/or other various hazards that require immunization against such exposure.

This position requires the handling of Bio-hazard materials and other dangerous objects.

The noise level in the work environment is usually moderate.

SELECTION GUIDELINES: Formal application, rating of education and experience; oral interview and reference check; job related tests might be required.

TO APPLY: Download and complete the application at <https://dewittsheriff.org/employment-opportunities>

